

Dear partner,

Our e-invoicing operator ID and address for receiving paper invoices will change. In the future, we will receive your e-invoice to the following address: **003711094057, operator ID 003701150617 (PostNord Strålfors Oy).**

If your company does not have the possibility to send us e-invoices, you can send them as e-mail invoices to fi-mailinvoice@postnordscanning.com **with the following billing address** in the invoice pdf.

Billing address: **Teräsmyynti Suomi Oy**
PL 38817979
00019 SSC

Or as paper invoices to the address below.

Billing address: Teräsmyynti Suomi Oy
PL 38817979
00019 SSC

Please note the following prerequisites when sending invoices:

- The serial number must be spelled correctly in the invoice address field (PL)
- **NB! Billing address as whole needs to be present in paper and e-mail invoices**
- Invoice size A5 or A4, paper 70–120 g/m²
- The invoice and related attachments must be mailed in the same envelope/PDF file
- The invoice must be of good print quality
- The pages of the paper invoice must not be joined together (staple, paper clip, etc.)
- In an email invoice, the invoice must be attached to the email in PDF format (v.1.3 or newer) and the invoice must start on page one
- Any text typed as an e-mail message will not be processed
- In an e-mail invoice, the PDF file must not be password protected
- The name of the PDF must not contain special characters and the file extension must be .pdf
- The maximum size of one e-mail invoice is 10 Mb

NB! We do not receive paper invoices to previous billing address after **after 1.7.2025**. Invoices are delivered to scanning center via billing address and therefore it is important that address is correctly typed in the invoices first page.

Best regards,
Teräsmyynti Suomi Oy